

<p align="center">1 CUSTODIAN OF RECORDS</p>	<p align="center">Page 1 of 1</p>
<p align="center">Department of Forensic Science CENTRAL LABORATORY REGIONAL OPERATING PROCEDURES</p>	<p>Amendment Designator: D</p> <p>Effective Date: 1-October-2005</p>
<p align="center">1 CUSTODIAN OF RECORDS</p> <p>1.1 Custodian of Records</p> <p>The following position is appointed Custodian of Records for the Central Laboratory, Department of Forensic Science:</p> <p>Case Files – Forensic Administrative Specialist III, CF282 Archived Files – Forensic Laboratory Business Manager, CF471 Breath Alcohol Records – Forensic Administrative Specialist III, CF570</p> <p>1.2 Alternate Custodian of Records</p> <p>Each of the following positions is appointed Alternate Custodian of Records to act in the absence of the Custodian:</p> <p>Case Files – Forensic Administrative Specialist III, CF291 or CF603 Archived Files – Forensic Administrative Specialist III, CF585 or CF230 Breath Alcohol Records – Forensic Science Manager I, CF602, Forensic Scientist IV, CF631, or Forensic Administrative Specialist III, CF064</p> <p align="right">◆ End</p>	